

Posted 29 July 2026

FALL MODERN & CONTEMPORARY EDITIONS, LONDON

London

SIX-MONTH INTERNSHIP – Phillips is currently seeking an organised and motivated individual to fill a 6-month fixed-term Internship in the Editions department, beginning **12 October 2026** and ending **9 April, 2027**.

The deadline to apply is **14 August, 2026 at 5pm UK**.

Based in our London Headquarters at Berkeley Square, the primary focus of the internship will be to gain insight into the day-to-day operations of a successful international auction house. We welcome candidates with a specific interest in Modern and Contemporary prints and multiples.

The intern will assist in carrying out a range of tasks that support the successful delivery of sales administration to help the intern gain experience that contributes to their own professional development.

Phillips values a workforce with a wide variety of experiences, backgrounds and skills, so we encourage you to apply even if you do not meet all the qualifications.

Duties and Responsibilities

The Intern will have the opportunity to assist the department at every level in the following ways:

- Administration
- Research
- Essay writing
- Assisting with saleroom tasks on auction days
- Additional ad-hoc tasks and projects

Professional Skills and Experience

- Excellent verbal and written communication skills.
- Very high attention to detail.
- Research and writing skills.
- Ability to deal effectively and efficiently with multiple tasks while working to meet strict deadlines.

Education and Training

- The ideal candidate will have a passion for art with a specific interest in editions, with a History of Art or other relevant degree.

Personal Attributes

- Interest in Editions & Works on Paper.
- Interest in writing and research.

- Strong communication skills.
 - Highly organized, team player.
 - Attentive to detail.
 - Willingness and desire to learn and ask questions.
 - Strong work ethic with effective time management; ability to multi-task, take initiative and work well independently.
 - Must be based in or around the London area and able to come into our offices on Berkeley Square.
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Working Conditions

- Work is undertaken primarily within an office environment in our Berkeley Square location.
 - Working hours are Monday to Friday 9:00am - 6:00pm.
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Additional Info

- **This is a full-time position requiring availability to work the contracted hours during normal business operating hours. Applicants must be able to commit to this working pattern throughout the internship placement.**
 - This is a six-month internship placement and at present, there is no scope for this to develop into a permanent position. All candidates must be eligible to work in the UK as we are unable to assist with visa applications for our internship placements.
 - To apply, please submit a CV and Cover Letter outlining your interest in the internship and how your skills and experience align with the role. Suitable candidates will be asked to submit a writing sample. Interviews will then be held in later in August.
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To apply please visit: <https://phillipsauctioneers.bamboohr.com/careers/557> Please be advised: due to the high volume of applicants, we are only able to contact those candidates whose skills and backgrounds best fit the needs of the open position.