

Posted 01 March 2026

## INTERN, WATCHES

Hong Kong

Phillips is seeking an enthusiastic, hard-working and motivated intern to fill a fixed-term 2026 Internship in the watches department.

Based in our office within the Pedder's Building, the primary focus of the internship will be to gain an insight into the day to day operations of a successful international auction house. The internship would be suitable for applicants with an interest specifically in Watches but would also welcome applications from candidates with an interest in art generally.

Phillips values a workforce with a wide variety of experiences, backgrounds and skills, so we encourage you to apply even if you do not meet all of the qualifications.

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### Duties and Responsibilities

The intern will assist in carrying out a range of tasks that support successful delivery of sales administration to help the intern to gain experience that contributes to their own professional development.

The intern will be involved with a variety of different tasks including:

- Administration
- Archiving
- Cataloging
- Researching
- Essay writing
- Translation of texts
- Helping to set up exhibitions and sales
- Ad-hoc projects

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### Professional Skills and Experience

- Applicants should have excellent verbal and written communication skills in Chinese and English.
- The ability to deal effectively and efficiently with multiple tasks while working to meet strict deadlines.

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### Education and Training

The ideal candidate will have a passion for watches or the watches world.

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### Working Conditions

- Hours of work are 40h/wk (9am to 6pm) and internships are paid at minimum wage

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- The Interns must be available for work as a full-time, from Monday to Friday, and on occasional weekends in line with the demands of the business.

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### Additional Info

All candidates must be eligible to work in Hong Kong as we are unable to assist with visa applications for our internship placements.

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To apply, please email a resume and cover letter to [careersasia@phillips.com](mailto:careersasia@phillips.com).